

**Next Meeting: May 7, 2003
10:00 a.m. – Thorburn Center - Ingham ISD (Rooms B and C)**

SPECIAL EDUCATION ADVISORY COMMITTEE

Minutes of April 2, 2003, Meeting
10:00 a.m.

Present: Kathleen Clegg, Cheryl Ervin, Janice Fialka, Elaine High, Ric Hogerheide, Nancy Jackson, Jill Jacobs, Patricia Keller, Brenda Kotsis, Shari Krishnan, Jim Kubiako, Peggy McNeilly, Pam Mish, Bob Opsommer, Ginny Palubin, Sue Rabidioux, Debs Roush, Deb Russell, Steve Schwartz, Jeff Siegel, Larry Simpson, Don Trap, Laurie VanderPloeg, Patricial MacQuarrie (for Randall VanGasse), Colette Ward, Steve Wessels
Ex-Officio members: David Brock, Mark Larson, Lee Martin, Rosanne Renauer

Absent: Patt Clement, Pansy Coleman, Deborah Smith

OSE/EIS Staff: Chris Clinton-Caly, John Dickey, Fran Loose, Jim Rowell

Guests: Lynn Boza, Amy Johnson, Marge Joslin, Beth Kennedy, Paul Kubicek, Sandi Laham, Patricia Nowak, Jerry Oermann, Barbara Stork, Jon Wurdock

The meeting was called to order by Chairperson Shari Krishnan.

Roll Call

Roll call was taken and a quorum was present.

Introduction of Guests

Guests attending the meeting were introduced.

Amend/Approve Proposed Agenda

The agenda of the April 2, 2003, meeting was considered. Steve Wessels moved, seconded by Ric Hogerheide, to approve the agenda as written. The motion carried.

Amend/Approve Minutes

The minutes of the February 5, 2003, meeting were considered. Brenda Kotsis moved, seconded by Peggy McNeilly, to approve the minutes. The motion carried.

Public Comment

None

Chairperson's Report – Shari Krishnan

Shari notified SEAC that due to the cancellation of the March 5, 2003, SEAC meeting the standard process of the Operations Subcommittee counting the Executive Committee ballots could not be completed. Ginny Palubin, chair of the Operations Subcommittee, indicated that she had given approval for Monica Butler and Callie Kepler to count the returned ballots and publish the results. Shari then announced the 2003-2004 SEAC Executive Committee, the members are as follows:

Patt Clement
Ric Hogerheide
Shari Krishnan
Pam Mish
Debs Roush
Larry Simpson
Randall VanGasse

The in-coming Executive Committee will discuss their recommendations for the SEAC Chair and Vice-Chair for the 2003-2004 year, and a mailing for the SEAC approval of the Executive Committee's recommendation for the Chair and Vice-Chair will be forthcoming.

Shari informed SEAC that H.R. 1350, "Improving Results for Children with Disabilities Act of 2003", sponsored by Representative Mike Castle, is being reviewed today and appears to be on a fast-track for approval.

Steve Schwartz expressed his concern regarding the speed at which this Bill is being approved and made a motion.

Steve Schwartz moved, seconded by Pat Keller requesting that SEAC draft a letter to Tom Watkins, Superintendent of Public Instruction, regarding House Bill 1350, indicating their concern with which the Bill is being passed and request that Mr. Watkins express the SEAC's concern to the House that more time be allowed for comment. The motion carried.

In-light of the time sensitivity of this request, Shari excused herself to contact Mr. Watkins expressing the concern of SEAC and that a formal letter is forthcoming. Steve Wessels chaired the meeting during Shari's absence.

State Department Report – David Brock

David Brock indicated that the OSE/EIS was asked to analyze H.R. 1350 and provide feedback. The points were documented and forwarded to the Superintendent and copies of that feedback will be provided to SEAC.

David also provided a brief overview of House Bill 4025, sponsored by Representative Susan Tabor of the Education Committee which address Psychotropic Drug use in Schools. The House Bill would amend the Revised School Code (MCL 380.1180) and require that no later than 90 days after the effective date of this legislation, the Department of Education would be required to develop and distribute a state model policy concerning chronic behavioral issues and psychotropic medication for students.

Steve Schwartz indicated the sister bill to House Bill 4025 is House Bill 4024. Sponsored by Representative Gary Woronchak of the Family and Children Services Committee, House Bill 4024 would amend the Public Health Code (MCL 333.2217) to create the Psychotropic Drug Use Advisory Council within the Department of Community Health

State Board Meeting Report – David Brock

The Integrated Behavior and Support Grant was awarded to Macomb ISD by the State Board of Education (SBE). In April the SBE agenda will include an information item on the federal application for funds for the next fiscal year and request for the approval of the Kent ISD and Mason Lake ISD plans.

Information Items

A. Continuous Improvement Monitoring Process (CIMP) – Fran Loose

The secondary transition design for results team has completed its work and made recommendations for outcomes. The Steering Committee met to review the recommendations and look for common threads and essential elements on how to proceed.

State Improvement Grant (SIG) – Fran Loose

Transition follow-up study is complete and it is expected to be received in the OSE/EIS office within the week. Once received the report will be sent for review by the Superintendent and SBE before it can be published. The survey received a 10% response rate, receiving 1,000 completed surveys.

On October 2nd and 3rd at Genessee ISD, Joellen Killion will be conducting a workshop on Evaluating Educational Leadership.

The Summer Institute for New Teachers, co-sponsored by the Michigan Education Association (MEA), the Council for Exceptional Children (CEC) and the SIG will take place on June 22-24, 2003. The brochure for the Institute will be printed soon for disbursement and a posting will be sent to the SEAC listserv. Laurie VanderPloeg indicated that the primary focus will be effective teaching and it is expected that approximately 150 people will attend. Continuing education credits will be available for those who participate.

Translated copies of IEP documents have been completed, and work will be done through the SIG to translate other key documents.

B. Review of Monitoring Standards for Special Education – Chris Clinton-Caley

Chris Clinton-Caley indicated that a broad-based reference group was used to review the monitoring standards and then the Standards were sent for public comment. The public comment on the Monitoring Standards has been shared with SEAC as well as the transition standards from Part C to Part B.

Action Items

A. Approval of the Technical Assistance for Frequently Asked Questions – David Brock

The recommendation for approval of the Technical Assistance for Frequently Asked Questions (FAQs) document, as SEAC's recommendation to the Superintendent of Public Instruction was considered. Ginny Palubin moved, seconded by Steve Schwartz to approve the recommendation as written. The motion carried.

B. Approval of Intermediate School District Plan Criteria – John Dickey

The recommendation for approval of the Intermediate School District Plan Criteria for Delivery of Special Education Programs and Services as SEAC's recommendation to the State Board of Education was considered. Pam Mish moved, seconded by Cheryl Ervin to approve the recommendation as written. The motion carried.

C. Approval of Procedures for Conduction a Hearing on Objections to the Intermediate School District Plan – Jim Rowell

The recommendation for approval of the Intermediate School District Plan Objection Hearing Procedures as SEAC's recommendation to the Superintendent of Public Instruction was considered. Steve Wessels moved, seconded by Brenda Kotsis to approve the recommendation as written. The motion carried.

D. Approval of Procedures for the Selection and Appointment of Hearing Officers – Jim Rowell

Jim Rowell provided a brief overview of the changes made to the document, indicating that the same the new document is more user friendly and the most substantial change was made to how hearing officers were assigned. In the past assignments were made by location now the process is to utilize a rotating alphabetical assignment.

The recommendation for approval of the Procedures for Appointment of Local Special Education Due Process Hearing Officers as SEAC's recommendation to the Superintendent of Public Instruction was considered. Ric Hogerheide moved, seconded by Peggy McNeilly to approve the recommendation as written. The motion carried.

E. Approval of Monitoring Standards for Special Education – Chris Clinton-Caley

The recommendation for approval of the Monitoring Standards for Special Education as SEAC's recommendation to the Superintendent of Public Instruction was considered. Debs Roush moved, seconded by Steve Wessels to approve the recommendation as written. The motion carried.

F. Approval of Individualized Education Program (IEP) Manual – John Dickey

John Dickey provided a brief overview of the changes that have been to the IEP Manual. The new manual has been split into sections to allow for easier use and updating. The most substantial changes that were made are in the assessment section. Assessment must be a standardized test in order to meet the No Child Left Behind (NCLB) requirements.

The recommendation to approve the Individualized Education Program Manual as SEAC's recommendation to the Office of Speical Eudcation and Early Interventions Services was considered. Ginny Palubin moved, seconded by Ric Hogerheide to approve the recommendation as written. The motion carried.

Ex-Officio Reports

Institutions of Higher Education —Mark Larson reported that IHE group advisory group, under the leadership of Jim Hendricks (NMU) and Dr. Joanne Winkleman (OSE/EIS) is revising the Rules for PART 5. Qualification of Teachers and Other Personnel. An IHE member has taken the lead for each of the disability categories and Rule sections. We are using a secure web site to complete this work. The final recommendations will follow established protocol for Rule revisions.

Michigan Department of Community Health —Sheri Falvey - None

Michigan Department of Career Development/Rehabilitation Services – Rosanne Renauer provided information regarding House Bill 1261, the “Workforce Reinvestment and Adult Education Act of 2003.” The Bill calls for evaluation of transition activities in conjunction with IDEA requirements. The negative impacts of this Bill appear to outweigh the positive impacts as determined by the disability community.

Family Independence Agency – Lee Martin - none

Subcommittee Reports

Operations — Ginny Palubin reported that the Operations subcommittee will be working with Pam Mish and the SIP subcommittee to discuss the role and structure of SEAC. Cheryl Ervin will work with the policy subcommittee to provide teacher’s voice as they work to find the unintended consequences of NCLB.

Policy — Steve Wessels reported that the Policy subcommittee is completing its review of the public comment on the Inclusive Education Position Statement. It is expected that this will be included as an information on the agenda in May. At the February SBE meeting Tom Watkins asked that SEAC look at the unintended consequences of NCLB. The Executive Committee has asked that the Policy subcommittee review these issues with the facilitation help of Sandi Laham. It is the hope of the Subcommittee that this information can be presented to SEAC in May with a recommendation in June.

State Improvement Plan — Pam Mish reported that the SIP subcommittee will be joining the Operations subcommittee to begin to look at the function of SEAC its subcommittees and possibility of restructuring. Karen Rockhold will be joining SEAC at lunch to discuss what CIMP has done to date and what the State Interagency Coordinating Council (SICC) has done to realign with the work of the CIMP.

Member Issues

Steve Wessels indicated that the 45th annual conference for the Michigan Association of Teachers of Emotionally Disturbed Children will be held April 30 – May 2, 2003 at the Boyne Mountain Resort. Information can be found on-line at www.matedc.org.

Janice Fialka reminded SEAC of the Early On Annual Conference May 8-9, 2003 in Mt. Pleasant.

The Autism Society of Michigan Spring Conference is being held April 11 at the Sheraton Inn Hotel in Ann Arbor Michigan. Key presenters include Eustacia Purves Cutler and her daughter Dr. Temple Grandin.

Elaine High announced that the Michigan – Association on higher Education and Disability (AHEAD) Conference, is scheduled for May 9, at the Sheraton Hotel.

Future Agenda Items:

Fetal Alcohol Syndrome will be the lunch box enrichments session for May 7.

The meeting was adjourned to subcommittee meetings.

Monica Butler
Recording Secretary

SPECIAL EDUCATION ADVISORY COMMITTEE

Executive Committee
Minutes of April 2, 2003, Meeting
8:45 a.m.

Present: David Brock, Kathleen Clegg, Shari Krishnan, Sandi Laham, Fran Loose, Pam Mish, Ginny Palubin, Larry Simpson, Steve Wessels

Review of Today's Agenda

Shari indicated that in her Chair report she will discuss the process for recommendations for Chair and Vice-chair for the 2003-04 SEAC year. Due to the cancellation of the March SEAC meeting, discussion regarding the chair and vice-chair recommendations will take place via the listserv for the incoming Executive Committee. Ballots will then be mailed to the Committee of the Whole for their approval.

No other changes or amendments to the agenda are needed.

Future Agenda Development

The lunchbox enrichment session for May will be on Fetal Alcohol Syndrome.

It is anticipated that the review of Inclusive Education Position Statement Public Comment information will be completed today and that it will appear as an information item in May and a recommendation for action in June.

State Department Report

David Brock indicated during the State Department Report that he will discuss the response to House Bill 1350 by the OSE/EIS. David also indicated that Tom Watkins had expressed an interest in receiving SEAC's thoughts on the Bill.

David will also notify SEAC regarding the reintroduction of legislation for medication in schools, H.R. 4025.

Fran Loose will inform SEAC about the Summer Institute for Newer Teachers that is being cosponsored by MDE, MEA and the CEC, the wrap up being completed by the CIMP Steering Committee and the translation of documents through the State Improvement Grant.

Subcommittee Reports

Operations — Ginny Palubin indicated that the Operations subcommittee will be working the SIP subcommittee on roles and responsibilities of SEAC.

SIP — Pam Mish reported that the SIP subcommittee will be working with the Operations subcommittee reviewing the bylaws, roles, and responsibilities of SEAC. This will include a look into whether SEAC would like to take on some work of the CIMP.

Policy – Steve Wessels reported that Sandi Laham will be working with Policy subcommittee today. Steve is hoping to complete the review of the public comment on the Inclusive Education Position statement and at the request of Tom Watkins and the SEAC Executive Committee, review the unintended consequences of NCLB.

Miscellaneous

- A. SEAC Virtual Alumni Association – Shari indicated that the SEAC Virtual Alumni Association will be a blackboard site where documents of interest can be put for former SEAC members and virtual meetings can be held. This web-site is being developed in coordination with Mark Larson from Wayne State University.
- B. SEAC Fall Retreat – The retreat is still scheduled for September 7 and 8. Due to budget restrictions the retreat will not be held at Brook Lodge as previously hoped. Monica will look into other facilities like Genesee ISD and the Gratiot-Isabella retreat facility.